## Sapcote Parish Council Annual Return

## Accounts for Year from 01/04/2022 to 31/03/2023

This is prepared based on the information in "Governance and Accountability for Local Councils : a Practitioners' Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

\* Note:- An asterisk to the right of the box below indicates it is an item that has changed by more than 15% and £200 from the previous year and probably warrants a comment in your notes. This is only an indication and should not be considered exclusive. You will only see asterisks if this is the second year you have used the report.

		Year	Year ending	
Box No.	Description	31/03/2022 £	31/03/2023 £	
1	Balances brought fwd	555864	583491	
2	Annual precept	106959	113554	
3	Total other receipts	58371	18366	
4	Staff Costs	32173	36754	
5	Loan interest/capital repayment	8042	8042	
6	Total other payments	97487	95085	
7	Balances carried forward	583491	575528	
8	Total Cash and Short Term Inve	583491	575528	
9	Total Fixed Assets and Long Ter	3983	8197	
10	Total Borrowings	135351	132797	

## Sapcote Parish Council STATEMENT OF ACCOUNTS

Balance at Bank			RECEIPTS	PAYMENTS
Cash in Hand Precept 113,554.00 Rent S100 Bank Interest 1,141.96 Other Income 626.82 WAT reclaim Clerk Wages 18,693.39 Wilage Monitor Wages 3,351.96netery Assistant Wages 6,323.24 Employer Costs - Tax/NI 6,483.27 Pension 1,302.62 Other costs - overtime Horner Working Altowance 2,012.24 Mobile Phone 400.68 Travel Allowance 800.69 Stationery and office costs 688.79 Payroll Service 440.00 Insurance 518.38 Room hire 338.00 Website 400.00 Emails 386.00 Audit 1,056.00an Repayments 800.00 Members Allowances 10,066.00 User Parish Council Costs 1,25.00 Bank Charges 156.00 Other Parish Council Costs 2,25.00 Allotment Rent 1,217.50 30.00 Allotment Weter Allotone 4,938.20 Cemetery Income 2,938.20 Cemetery Maintenance Cotract 11,555.00 Grounds Maintenance extra costs 730.00 Grounds Maintenance cotract 11,555.00 Grounds Maintenance cotract 5,730.00 Grounds Maintenance cotract 5,730.00	Opening Balance			
Precept 113,554.00 Rent 5106 Bank Interest 1,141.96 Other Income 626.82 WAT reclaim Clerk Wages 18,693.39 Williage Monitor Wages 3,951.96netery Assistant Wages 5,323.24 Employer Costs - Tax/NI 6,483.27 Pension 1,302.62 Other costs - overtime Home Working Allowance 2,012.24 Mobile Phono 400.68 Travel Allowance 80.69 Stationery and office costs 689.79 Payroll Service 440.00 Training 540.00 Training 750.00 Website 400.00 Emails 385.00 Audit 1,056.00an Repayments 80,042.40 Members Allowances 190.00 Subscriptions - Professional Organisatior 1,088.55 Scribe Accounts Package annual cost 825.00 Allotment Rent 1,217.50 30.00 Allotment Rent 1,217.50 30.00 Allotment maintenance Cemetery water 180.53 Cemetery water 180.53 Cemetery Waitrenance Contract 11,355.00 Grounds maintenance extra costs 730.00	Balance at Bank		583,490.53	
Rent S106 S106 Sank Interest 1,1,141,96 Other Income 628.82 WAT reclaim Clerk Wages 18,693.39 Wilage Monitor Wages 3,951,96netery Assistant Wages 6,323.24 Employer Costs - Tax/NI 6,483.27 Pension 1,302.62 Other costs - overtime Home Working Altowance 2,012.24 Mobile Phone 400,68 Travel Allowance 808.99 Slationery and office costs 689.79 Payroll Service 440.00 Training 540.00 Insurance 518.38 Room hire 338.00 Website 400.00 Emails 308.00 Website 400.00 Emails 308.00 Audit 1,1656.00an Repayments 80,422.40 Members Allowances 190.00 Subscriptions - Professional Organisatior 1,288.55 Scribe Accounts Package annual cost 2,128.80 Bank Charges 156.00 Other Parish Council Costs 25.00 Allotment Rent 1,217.50 30.00 Allotment Rent 1,217.50 30.00 Allotment maintenance Cemetery lincome 4,938.20 Cemetery water 180.53 Gemuds Maintenance Contract 11,355.00 Grounds maintenance extra costs 730.00	Cash in Hand			
Sank Interest 1,141,96 Other Income 626.82 VAT reclaim Clerk Wages 18,693.39 Willage Monitor Wages 3,951.96netry Assistant Wages 6,323.24 Employer Costs - Tax/NI 6,483.27 Pension 1,302.62 Other costs - overtime Home Working Allowance 40,018.27 Wobile Phone 40,008 Travel Allowance 80,979 Payroll Service 440.00 Training 540.00 Insurance 518.38 Room hire 338.00 Website 400.00 Emails 385.00 Audit 1,056.00an Repayments 80,42.40 Members Allowance 10,000 Subscriptions - Professional Organisatior 5,000 Scribe Accounts Package annual cost 1,217.50 Bank Charges 156.00 Other Parish Council Costs 1,217.50 Allotment Rent 1,217.50 Allotment Rent 1,217.50 Allotment Rent 1,217.50 Allotment maintenance Cemetery water 180.53 Cemetery Water 11,355.00 Grounds Maintenance Contract 11,355.00 Grounds Maintenance Contract 11,355.00 Grounds Maintenance cetra costs 730.00 Grounds Maintenance cetra costs 730.00	Precept	113,554.00		
Sank Interest	Rent			
Other Income         626.82           VAT reclaim           Clerk Wages         18,693.39           Williage Monitor Wages         3,951.96          netery Assistant Wages         6,323.24           Employer Costs - Tax/NI         6,483.27           Pension         1,302.62           Other costs - overtime         Home Working Allowance           Heme Working Allowance         2,012.24           Mobile Phone         400.68           Travel Allowance         80.89           Stationery and office costs         689.79           Payroll Service         440.00           Training         540.00           Insurance         518.38           Room hire         338.00           Website         400.00           Emails         385.00           Audit         1,056.00          an Repayments         8,042.40           Members Allowances         190.00           Subscriptions - Professional Organisatior         1,086.55           Scribe Accounts Package annual cost         2,125.80           Bank Charges         156.00           Other Parish Council Costs         25,00           Allotment Water         1,217.50         30.00	S106			
VAT reclaim   Clerk Wages   18,693,39     Village Monitor Wages   3,951,96    netery Assistant Wages   6,323,24     Employer Costs - Tax/NI   6,483,27     Pension   1,302,62     Other costs - overtime     Home Working Allowance   2,012,24     Michile Phone   400,68     Travel Allowance   808,99     Payroll Service   440,00     Training   540,00     Insurance   518,38     Room hire   338,00     Website   400,00     Emails   385,00     Audit   1,056,00     Lan Repayments   400,00     Lan Repayments	Bank Interest	1,141.96		*
Clerk Wages   18,693,39	Other Income	626.82		
Village Monitor Wages       3,951.96        netery Assistant Wages       6,323.24         Employer Costs - Tax/NI       6,483.27         Pension       1,302.62         Other costs - overtime	VAT reclaim			
metery Assistant Wages	Clerk Wages		18,693	3.39
Employer Costs - Tax/NI	Village Monitor Wages		3,95	1.96
Pension 1,302.62 Other costs - overtime Home Working Allowance 2,012.24 Mobile Phone 400.68 Travel Allowance 808.97 Payroll Service 440.00 Training 540.00 Insurance 518.38 Room hire 338.00 Website 400.00 Emails 385.00 Audit 1,056.00 Lan Repayments 8,042.40 Members Allowances 190.00 Subscriptions - Professional Organisatior 1,086.55 Scribe Accounts Package annual cost 2,125.80 Bank Charges 156.00 Other Parish Council Costs 25.00 Allotment Water Allowance 4,938.20 Cemetery Nater 586.00 Cemetery Water 180.53 Cemetery Walintenance Contract 11,855.00 Grace Road Lagoon Grounds maintenance extra costs 730.00	netery Assistant Wages		6,323	3.24
Other costs - overtime         Home Working Allowance       2,012.24         Mobile Phone       400.68         Travel Allowance       80.69         Stationery and office costs       689.79         Payroll Service       440.00         Training       540.00         Insurance       518.38         Room hire       338.00         Website       400.00         Emails       385.00         Audit       1,056.00        an Repayments       8,042.40         Members Allowances       190.00         Subscriptions - Professional Organisatior       1,088.55         Scribe Accounts Package annual cost       2,125.80         Bank Charges       156.00         Other Parish Council Costs       25.00         Allotment Rent       1,217.50       30.00         Allotment Water         Allotment maintenance       Cemetery Income       4,938.20         Cemetery Maintenance       115.83         Grounds Maintenance Contract       11,355.00         Grounds maintenance extra costs       730.00	Employer Costs - Tax/NI		6,483	3.27
Home Working Allowance 2,012.24 Mobile Phone 400.68 Travel Allowance 80.69 Stationery and office costs 689.79 Payroll Service 440.00 Training 540.00 Insurance 518.38 Room hire 338.00 Website 400.00 Emails 385.00 Audit 1,056.00 Audit 1,056.00 An Repayments 8,042.40 Members Allowances 190.00 Subscriptions - Professional Organisatior 1,088.55 Scribe Accounts Package annual cost 2,125.80 Bank Charges 156.00 Other Parish Council Costs 25.00 Allotment Water Allotment Water Allotment maintenance Cemetery Income 4,938.20 Cemetery water 180.53 Grounds Maintenance Contract 11,355.00 Grace Road Lagoon Grounds maintenance extra costs 730.00	Pension		1,302	2.62
Mobile Phone       400.68         Travel Allowance       80.69         Stationery and office costs       689.79         Payroll Service       440.00         Training       540.00         Insurance       518.38         Room hire       338.00         Website       400.00         Emails       385.00         Audit       1,056.00        an Repayments       8,042.40         Members Allowances       190.00         Subscriptions - Professional Organisatior       1,088.55         Scribe Accounts Package annual cost       2,125.80         Bank Charges       156.00         Other Parish Council Costs       25.00         Allotment Rent       1,217.50       30.00         Allotment Water         Allotment maintenance       Cemetery lncome       4,938.20         Cemetery water       180.53         Cemetery Maintenance Contract       11,355.00         Grounds Maintenance Contract       11,355.00         Grounds maintenance extra costs       730.00	Other costs - overtime			
Travel Allowance       80.69         Stationery and office costs       689.79         Payroll Service       440.00         Training       540.00         Insurance       518.38         Room hire       338.00         Website       400.00         Emails       385.00         Audit       1,056.00        an Repayments       8,042.40         Members Allowances       190.00         Subscriptions - Professional Organisatior       1,088.55         Scribe Accounts Package annual cost       2,125.80         Bank Charges       156.00         Other Parish Council Costs       25.00         Allotment Rent       1,217.50       30.00         Allotment Water         Allotment amintenance       Cemetery Income       4,938.20         Cemetery water       180.53         Cemetery Maintenance Contract       11,355.00         Grounds Maintenance Contract       11,355.00         Grounds maintenance extra costs       730.00	Home Working Allowance		2,012	2.24
Stationery and office costs Payroll Service Payroll Service 440.00 Training 540.00 Insurance 518.38 Room hire 338.00 Website 400.00 Emails Audit 1,056.00 Au	Mobile Phone		400	0.68
Payroll Service 440.00 Training 540.00 Insurance 518.38 Room hire 338.00 Website 400.00 Emails 385.00 Audit 1,056.00 —an Repayments 8,042.40 Members Allowances 190.00 Subscriptions - Professional Organisatior 1,088.55 Scribe Accounts Package annual cost 2,125.80 Bank Charges 156.00 Other Parish Council Costs 25.00 Allotment Rent 1,217.50 30.00 Allotment Water Allotment water Allotment water Cemetery Income 4,938.20 Cemetery water 180.53 Cemetery Maintenance Contract 11,355.00 Grace Road Lagoon Grounds maintenance extra costs 730.00	Travel Allowance		80	0.69
Training 540.00 Insurance 518.38 Room hire 338.00 Website 400.00 Emails 400.00 Emails 385.00 Audit 1,056.00	Stationery and office costs		689	9.79
Insurance 518.38 Room hire 338.00 Website 400.00 Emails 385.00 Audit 1,056.00an Repayments 8,042.40 Members Allowances 190.00 Subscriptions - Professional Organisatior 1,088.55 Scribe Accounts Package annual cost 2,125.80 Bank Charges 156.00 Other Parish Council Costs 25.00 Allotment Rent 1,217.50 30.00 Allotment Water Allotment maintenance Cemetery Income 4,938.20 Cemetery water 180.53 Cemetery Maintenance Contract 11,355.00 Grace Road Lagoon Grounds Maintenance extra costs 730.00	Payroll Service		440	0.00
Room hire       338.00         Website       400.00         Emails       385.00         Audit       1,056.00         ✓an Repayments       8,042.40         Members Allowances       190.00         Subscriptions - Professional Organisatior       1,088.55         Scribe Accounts Package annual cost       2,125.80         Bank Charges       156.00         Other Parish Council Costs       25.00         Allotment Rent       1,217.50       30.00         Allotment Water         Allotment maintenance       Cemetery Income         Cemetery water       180.53         Cemetery Maintenance       115.83         Grounds Maintenance Contract       11,355.00         Grace Road Lagoon       730.00	Training		540	0.00
Website       400.00         Emails       385.00         Audit       1,056.00         ✓an Repayments       8,042.40         Members Allowances       190.00         Subscriptions - Professional Organisatior       1,088.55         Scribe Accounts Package annual cost       2,125.80         Bank Charges       156.00         Other Parish Council Costs       25.00         Allotment Rent       1,217.50       30.00         Allotment Water         Allotment maintenance       Cemetery Income         Cemetery water       180.53         Cemetery Maintenance       115.83         Grounds Maintenance Contract       11,355.00         Grace Road Lagoon       730.00	Insurance		518	3.38
Emails 385.00 Audit 1,056.00  Audit 1,056.00  An Repayments 8,042.40  Members Allowances 190.00  Subscriptions - Professional Organisatior 1,088.55  Scribe Accounts Package annual cost 2,125.80  Bank Charges 156.00  Other Parish Council Costs 25.00  Allotment Rent 1,217.50 30.00  Allotment Water  Allotment waintenance  Cemetery Income 4,938.20  Cemetery water 180.53  Cemetery Waintenance Contract 11,355.00  Grace Road Lagoon  Grounds maintenance extra costs 730.00	Room hire		338	3.00
Audit 1,056.00  an Repayments 8,042.40  Members Allowances 190.00  Subscriptions - Professional Organisatior 1,088.55  Scribe Accounts Package annual cost 2,125.80  Bank Charges 156.00  Other Parish Council Costs 25.00  Allotment Rent 1,217.50 30.00  Allotment Water  Allotment maintenance  Cemetery Income 4,938.20  Cemetery water 180.53  Cemetery Maintenance Contract 115.83  Grounds Maintenance Contract 11,355.00  Grace Road Lagoon  Grounds maintenance extra costs 730.00	Website		400	0.00
an Repayments       8,042.40         Members Allowances       190.00         Subscriptions - Professional Organisatior       1,088.55         Scribe Accounts Package annual cost       2,125.80         Bank Charges       156.00         Other Parish Council Costs       25.00         Allotment Rent       1,217.50       30.00         Allotment Water       Allotment maintenance         Cemetery Income       4,938.20         Cemetery water       180.53         Cemetery Maintenance       115.83         Grounds Maintenance Contract       11,355.00         Grace Road Lagoon       730.00	Emails		385	5.00
Members Allowances       190.00         Subscriptions - Professional Organisatior       1,088.55         Scribe Accounts Package annual cost       2,125.80         Bank Charges       156.00         Other Parish Council Costs       25.00         Allotment Rent       1,217.50       30.00         Allotment Water       4         Allotment maintenance       Cemetery Income       4,938.20         Cemetery water       180.53         Cemetery Maintenance       115.83         Grounds Maintenance Contract       11,355.00         Grace Road Lagoon       730.00	Audit		1,056	6.00
Subscriptions - Professional Organisatior       1,088.55         Scribe Accounts Package annual cost       2,125.80         Bank Charges       156.00         Other Parish Council Costs       25.00         Allotment Rent       1,217.50       30.00         Allotment Water       4         Allotment maintenance       Cemetery Income       4,938.20         Cemetery water       180.53         Cemetery Maintenance       115.83         Grounds Maintenance Contract       11,355.00         Grace Road Lagoon       730.00	_an Repayments		8,042	2.40
Scribe Accounts Package annual cost       2,125.80         Bank Charges       156.00         Other Parish Council Costs       25.00         Allotment Rent       1,217.50       30.00         Allotment Water       4,938.20         Cemetery Income       4,938.20         Cemetery water       180.53         Cemetery Maintenance       115.83         Grounds Maintenance Contract       11,355.00         Grace Road Lagoon       730.00	Members Allowances		190	0.00
Bank Charges       156.00         Other Parish Council Costs       25.00         Allotment Rent       1,217.50       30.00         Allotment Water       30.00         Allotment maintenance       4,938.20         Cemetery Income       4,938.20         Cemetery water       180.53         Cemetery Maintenance       115.83         Grounds Maintenance Contract       11,355.00         Grace Road Lagoon       730.00	Subscriptions - Professional Organisation		1,088	3.55
Other Parish Council Costs  Allotment Rent 1,217.50 30.00  Allotment Water Allotment maintenance Cemetery Income 4,938.20  Cemetery water 180.53  Cemetery Maintenance 115.83  Grounds Maintenance Contract Grace Road Lagoon  Grounds maintenance extra costs 730.00	Scribe Accounts Package annual cost		2,125	5.80
Allotment Rent 1,217.50 30.00 Allotment Water Allotment maintenance Cemetery Income 4,938.20 Cemetery water 180.53 Cemetery Maintenance 115.83 Grounds Maintenance Contract 11,355.00 Grace Road Lagoon Grounds maintenance extra costs 730.00	Bank Charges		156	6.00
Allotment Water Allotment maintenance Cemetery Income 4,938.20 Cemetery water 180.53 Cemetery Maintenance 115.83 Grounds Maintenance Contract 11,355.00 Grace Road Lagoon Grounds maintenance extra costs 730.00	Other Parish Council Costs		25	5.00
Allotment maintenance Cemetery Income 4,938.20 Cemetery water 180.53 Cemetery Maintenance 115.83 Grounds Maintenance Contract 11,355.00 Grace Road Lagoon Grounds maintenance extra costs 730.00	Allotment Rent	1,217.50	30	0.00
Cemetery Income 4,938.20  Cemetery water 180.53  Cemetery Maintenance 115.83  Grounds Maintenance Contract 11,355.00  Grace Road Lagoon  Grounds maintenance extra costs 730.00	Allotment Water			
Cemetery water 180.53 Cemetery Maintenance 115.83 Grounds Maintenance Contract 11,355.00 Grace Road Lagoon Grounds maintenance extra costs 730.00	Allotment maintenance			
Cemetery Maintenance 115.83 Grounds Maintenance Contract 11,355.00 Grace Road Lagoon Grounds maintenance extra costs 730.00	Cemetery Income	4,938.20		
Grounds Maintenance Contract 11,355.00  Grace Road Lagoon  Grounds maintenance extra costs 730.00	Cemetery water		180	0.53
Grace Road Lagoon Grounds maintenance extra costs 730.00	Cemetery Maintenance		115	5.83
Grounds maintenance extra costs 730.00	Grounds Maintenance Contract		11,355	5.00
	Grace Road Lagoon			
Tree Maintenance 2,115.00	Grounds maintenance extra costs		730	0.00
	Tree Maintenance		2,115	5.00

## Sapcote Parish Council STATEMENT OF ACCOUNTS

		RECEIPTS		PAYMENTS	
Stanton Lane Footpath			333.00		
Litter/dog bin emptying			1,816.88		
Waste trade bin emptying			1,387.62		
General Maintenance costs			7,032.96		
Christmas tree			1,750.00		
Christmas tree lights setup			2,896.89		
Christmas electricity			140.82		
Youth Club Young Leicestershire			4,108.05		
Youth Club Insurance			145.40		
Youth Club Equipment Grant			500.00		
SRGMC					
Sapcote Bloom Group			2,133.00		
Sapcote Library			600.00		
Other Grants			2,416.00		
General Contingencies			4,409.15		
HNRFI costs	1,370.32		1,950.00		
Solicitors fees			1,750.00		
FVNP			3,317.64		
Platinum Jubilee			1,422.66		
New Allotments			4,050.00		
Scout Hut			15,168.20		
Cemetery Extension					
Pavilion Development			3,030.00		
Parish Council Running Costs					
S106 Grace Road Open Space Maintena					
S106 Playground Maintenance	22.80				
S106 Pavilion Community Room					
VAT	9,048.23		9,754.25		
		131,919.83		139,881.89	
Closing Balances:					
Balances in Bank Account	,			575,528.47	
Cash in Hand					
TOTAL		715,410.36		715,410.36	

The above	statement represents fairly the financial position of the council as at 31 Mar 2023 $$
Signed	Responsible Financial Officer

Date 01/04/23