

Sapcote Parish Council

Serving the people of Sapcote



Notice of Parish Council Meeting

To all members of Sapcote Parish Council,

All members of the Council are summoned to attend the Parish Council Meeting on Thursday 5th September 2024 at 7.30pm to be held at Sapcote Pavilion

Dated this day 30th August 2024

Signed

Josie Blackburn

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Clerk to the Parish Council

Agenda

1. To receive and accept apologies for absence.
2. To receive any declarations of interest and requests for dispensation.
3. To approve, as a correct record, the minutes of the Meeting held on Thursday 11th July 2024
4. Public Participation
5. Reports from County and District Councillors

Planning

6. To consider planning applications received before publication of the agenda and any that are received before the meeting.

24/0671/DOC - Strawberry Cottage, Hinckley Road, Sapcote - Application to discharge condition 5 (Archaeological WSI) relating to permission 23/0845/OUT

24/0674/DOC - Strawberry Cottage, Hinckley Road, Sapcote - Application to discharge condition 18 (Desk Top Study - Contamination) relating to permission 23/0845/OUT

24/0664/FUL - Co-operative, Church Street, Sapcote - Retrospective application for siting of InPost Parcel Lockers.

7. To note any planning decisions received
8. To note any updates on national and local proposed developments and receive feedback from relevant meetings.
 - a. Land off Leicester Road
 - b. HNRFI
 - c. Strategic Development Area/M69 proposals
 - d. Fosse Villages – Shaping the Future

Finance and HR

9. To approve the accounts for payment and note income.
10. To note the Cashbook and Bank reconciliation for July and August 2024
11. To receive an update on the External audit for 2023-24
12. To review budget position for 2024-2025
13. To consider the recommendations for all Parish Councils to adopt .gov.uk email addresses
14. To approve any grant applications and payments
15. To consider quotes for and agree suppliers for new noticeboards and signs.
16. To discuss the tender process and the grounds maintenance contract

Estates

Cemetery

17. To agree updated Rules and regulations for the Cemetery
18. To receive an update regarding the Cemetery extension

Allotments

19. To update the Council regarding the allotments.

Grace Road Open Space and balancing pool

20. To receive an update and discuss quotes for the balancing pool
21. To receive and discuss quotes for the fencing around the open space and the balancing pool
22. To receive an update on the planting of trees for the open space.

Arboricultural Survey

23. To discuss the required tree surveys and the next steps

Sapcote Recreation Ground Trust

24. To receive an update on the opening of a new bank account for Sapcote Recreation Ground Trust
25. To consider quotes for a new gate/entrance onto the Recreation Ground (from the Car Park)
26. To consider quotes for new fencing at the Recreation Ground.

Events

27. To consider arrangements for Christmas 2024

28. Chair's Report
29. Clerk's Report

30. Items for the Next Agenda
31. Date of next meeting: Thursday 3rd^h October 2024, Sapcote Pavilion 7.30pm

Proposed for Closed Session

In accordance with the Public Bodies (admissions to meetings) Act 1960 s.1(2) and the Local Government Act 1972 s100 (2) the following agenda item is likely to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to employment of staff are of a confidential nature.

32. Staffing update.